

# Flight Disruption Notification

Dear [Passenger's Name],

We regret to inform you that your flight [Flight Number] from [Departure City] to [Destination City] scheduled for [Original Date and Time] has been disrupted due to [Reason for Disruption].

We are currently working to minimize the impact of this disruption and will provide you with the following options:

- Rebooking onto the next available flight.
- Receiving a full refund for your ticket.
- Adjusting your travel plans for a later date.

Please contact our customer service at [Customer Service Phone Number] or visit our website at [Website URL] to proceed with your preferred option.

We sincerely apologize for any inconvenience this may cause and appreciate your understanding during this time.

Best regards,  
[Airline Name]  
Customer Service Team