

Cancelled Flight Notification

Dear [Passenger's Name],

We regret to inform you that your flight [Flight Number] scheduled on [Date] from [Departure City] to [Arrival City] has been cancelled due to [reason for cancellation].

We understand the inconvenience this may cause and are here to assist you with alternative arrangements. You may rebook your flight at no additional cost or receive a full refund. Please contact our customer service at [Customer Service Phone Number] or visit our website at [Website URL] for more information.

Thank you for your understanding and patience in this matter.

Sincerely,

[Your Airline's Name]
Customer Service Team