

Request for Frequent Flyer Membership Renewal Benefits

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email Address]

[Your Phone Number]

Customer Service Team

[Airline Name]

[Airline Address]

[City, State, ZIP Code]

Dear Customer Service Team,

I hope this message finds you well. I am writing to request the renewal of my Frequent Flyer membership benefits. My membership number is [Your Membership Number], and it is set to expire on [Expiration Date].

As an avid traveler and loyal customer of [Airline Name], I have greatly appreciated the benefits and rewards associated with my membership. I kindly request your assistance in renewing my membership and any additional benefits that may be provided for frequent flyers.

Please let me know if any further information or documentation is needed to facilitate this process. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]