

Apology for Missing Flight Connection

Dear [Recipient's Name],

I hope this message finds you well. I am writing to sincerely apologize for missing my flight connection on [Date] due to [brief explanation of the reason, e.g., unexpected delays, health issues, etc.].

I understand the importance of timely travel and the inconvenience my absence may have caused. I take full responsibility for not being able to make the connection as planned.

To mitigate the impact of this situation, I have already contacted the airline and rescheduled my flight for [new flight date]. I appreciate your understanding and patience during this time.

Thank you for your consideration. I assure you that I will do everything in my power to ensure this does not happen again.

Sincerely,
[Your Name]
[Your Contact Information]