

Request for Delayed Flight Compensation

Dear [Airline Customer Service],

I hope this message finds you well. I am writing to formally request compensation for the delay of my flight [Flight Number] on [Date] from [Departure City] to [Destination City].

The flight, originally scheduled to depart at [Original Departure Time], was delayed by [Duration of Delay]. This unfortunate delay caused significant inconvenience, as I had subsequent plans scheduled upon arrival.

According to [mention any relevant airline policy or regulation], I believe I am entitled to compensation due to the circumstances of the delay. I have attached all relevant documentation, including my flight itinerary and any communications received regarding the delay.

I would appreciate your prompt attention to this matter. Thank you for your understanding, and I look forward to your response.

Sincerely,

[Your Full Name]

[Your Contact Information]

[Your Address]