

# Flight Delay Compensation Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]

[Airline Name]

[Airline Address]

[City, State, Zip Code]

Dear [Airline Customer Service],

I am writing to inquire about compensation for a delayed flight that occurred on [insert flight date]. The flight was [Flight Number], which was scheduled to depart from [Departure Airport] to [Arrival Airport].

The flight was delayed for [insert duration], causing significant inconvenience to me and my travel plans.

According to [mention any relevant regulations or policies], I believe I am eligible for compensation due to this delay. I would appreciate your assistance in processing my request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]