

Formal Complaint Regarding Flight Delay Compensation

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

Customer Service Department

[Airline Name]

[Airline Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to formally lodge a complaint regarding the significant delay of my flight [Flight Number] scheduled on [Date] from [Departure City] to [Destination City], which was delayed for [Duration of Delay].

According to the regulations governing flight delays and cancellations, I am entitled to compensation due to the circumstances surrounding this disruption. Despite my previous attempts to resolve this matter through your customer service channels, I have yet to receive an adequate response or compensation.

Please find attached all relevant documentation supporting my claim, including my ticket, boarding pass, and any previous correspondence regarding this matter.

I would appreciate your prompt attention to this complaint and look forward to hearing from you soon regarding the compensation I am owed.

Thank you for your assistance.

Sincerely,

[Your Name]