

Inter-Hotel Service Exchange Proposal

Date: [Insert Date]

[Your Hotel Name]

[Your Hotel Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Hotel Name]

[Recipient's Hotel Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We hope this message finds you well. We are writing to propose an exciting inter-hotel service exchange program between [Your Hotel Name] and [Recipient's Hotel Name]. We believe that such a collaboration could greatly benefit both establishments and enhance our guest experiences.

The purpose of this exchange is to allow our hotels to share resources, staff training, and unique services that we each offer. For instance, our hotel could provide your staff with training in [specific service or expertise], while we could benefit from your hotel's specialization in [other specific service or expertise].

We suggest scheduling a meeting to discuss the details of this proposal further. Please let us know your availability for a call or an in-person meeting at your convenience.

Thank you for considering this opportunity. We are looking forward to the possibility of working together to create a mutually beneficial partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Hotel Name]