

Notice of Blackout Dates for Appointment Scheduling

Dear [Recipient's Name],

We hope this message finds you well. We would like to inform you of upcoming blackout dates during which appointments cannot be scheduled:

- [Date 1]
- [Date 2]
- [Date 3]

Please take note of these dates when planning your appointments. We appreciate your understanding and flexibility.

If you have any questions or need to reschedule an appointment, please do not hesitate to reach out to us.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Contact Information]