

Relocation Accommodation Agreement

Date: [Insert Date]

From: [Company Name]

To: [Assignee's Name]

Address: [Assignee's Address]

Subject: Relocation Accommodation Agreement

Dear [Assignee's Name],

We are pleased to formally document the terms of your relocation accommodation agreement as an assignee in connection with your move to [New Location]. The details are as follows:

1. Accommodation Details

Property Address: [Property Address]

Type of Accommodation: [e.g., Apartment, House]

Duration of Stay: [Start Date] to [End Date]

2. Financial Responsibilities

Total Monthly Rent: [Amount]

Utilities and Other Expenses: [Specify responsibilities]

3. Company Support

[Specify any support provided by the company, e.g., moving assistance, temporary housing, etc.]

4. Conditions

[Outline any specific conditions or requirements related to the accommodation.]

5. Acceptance

Please sign and return a copy of this agreement to confirm your acceptance of the terms outlined above.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]

Acceptance:

Assignee's Signature: _____ Date: _____