

# Notification of Insurance Policy Transfer

Dear [Recipient's Name],

We are writing to inform you of the transfer of your insurance policy [Policy Number] from [Previous Insurer's Name] to [New Insurer's Name] effective [Transfer Date].

This transfer has been completed to enhance your coverage and benefits under the terms of your new policy.

Details of the policy are as follows:

- Policy Holder: [Policy Holder's Name]
- Policy Effective Date: [Effective Date]
- Coverage Amount: [Coverage Amount]
- Premium Amount: [Premium Amount]

If you have any questions regarding this transfer, please do not hesitate to contact our office at [Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Contact Information]