

# Culinary Internship Offer

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Insert Date]

[Intern's Name]

[Intern's Address]

[City, State, Zip Code]

**Dear [Intern's Name],**

We are pleased to offer you an internship position at [Your Company Name] as a Culinary Intern. Your start date will be [Insert Start Date], and the duration of the internship will last until [Insert End Date].

Your responsibilities will include, but are not limited to:

- Assisting the kitchen staff in food preparation.
- Learning cooking techniques and recipes.
- Maintaining kitchen cleanliness and organization.
- Participating in team meetings and trainings.

This internship will provide you with valuable experience in the culinary field, and you will be working under the supervision of [Supervisor's Name].

Please confirm your acceptance of this offer by signing below and returning a copy of this letter by [Insert Deadline for Acceptance].

We are excited to have you join our team!

Sincerely,

[Your Name]

[Your Job Title]

[Your Company Name]

## **Acceptance of Offer**

I, [Intern's Name], accept the offer for the Culinary Internship at [Your Company Name].

Signature: \_\_\_\_\_ Date: \_\_\_\_\_