

Reservation Confirmation

Dear [Recipient's Name],

We are pleased to confirm your reservation for the VIP Lounge at [Venue Name]. Below are the details of your reservation:

- **Date:** [Date of Reservation]
- **Time:** [Start Time] to [End Time]
- **Number of Guests:** [Number]
- **Reservation Code:** [Reservation Code]

If you have any special requests or require further assistance, please do not hesitate to contact us.

Thank you for choosing [Venue Name]. We look forward to welcoming you!

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]