

Insurance Claim Documentation Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Claims Adjuster's Name],

I am writing to formally request the documentation required for my insurance claim related to home damage, which occurred on [date of incident]. My claim number is [insert claim number].

The following documentation is needed to process my claim:

- Completed claim form
- Photos of the damage
- Estimates for repair costs
- Any other pertinent documentation

Thank you for your assistance.

Sincerely,

[Your Name]