

Extended Housing Inquiry

Date: [Insert Date]

To: [Landlord/Property Manager Name]

[Property Management Company Name]

[Address]

[City, State, Zip Code]

Dear [Landlord/Property Manager Name],

I hope this message finds you well. I am writing to formally inquire about the possibility of extending my current housing arrangement at [Your Address]. My lease is set to expire on [Lease Expiration Date], and I would like to discuss the option of renewing it for an additional term.

Due to [brief reason for extension request, e.g., personal circumstances, job stability, etc.], I am hoping to maintain my residency at this location. I have enjoyed living here and appreciate the community and the amenities provided.

Could we arrange a time to discuss the terms of a lease extension? I am open to options and negotiations regarding rent and lease duration that could be mutually beneficial.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Phone Number]

[Your Email Address]