

# Continuous Stay Inquiry

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Date]

[Recipient's Name]  
[Recipient's Title]  
[Department/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to inquire about the status of my continuous stay application submitted on [date of application]. I would appreciate any updates regarding my application as it plays a critical role in my future plans.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]