

Letter of Demand for Revisions to Existing Insurance Policy

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Demand for Revisions to Existing Insurance Policy #[Policy Number]

Dear [Insurance Company Representative's Name],

I hope this letter finds you well. I am writing to formally request revisions to my existing insurance policy #[Policy Number], which was issued on [Issue Date]. Upon reviewing my policy, I have identified certain areas that require updating to better reflect my current needs.

Specifically, I would like to request the following changes:

- [Specify Change 1]
- [Specify Change 2]
- [Specify Change 3]

It is imperative that these revisions be made as soon as possible to ensure my coverage aligns with my current circumstances. I kindly ask that you initiate the review process and inform me of any required documentation or steps I need to take to facilitate these changes.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]