

Express Check-Out Service Confirmation

Dear [Guest Name],

Thank you for choosing our hotel for your stay. We are pleased to confirm your express check-out service.

Your Stay Details:

Check-out Date: [Check-out Date]

Room Number: [Room Number]

Total Amount: [Total Amount]

As part of our express check-out service, you will not need to visit the front desk. Your final bill will be processed automatically and sent to your registered email address.

Please ensure that all personal belongings are removed from your room prior to your departure.

If you have any questions or need further assistance, feel free to contact us at [Hotel Contact Information].

We hope you had a pleasant stay and look forward to welcoming you back soon!

Best regards,

[Your Hotel Name]

[Your Hotel Address]

[Your Hotel Contact Information]