Minibar Restocking Request

Date: [Insert Date]
To: [Insert Management/Staff Name]
[Insert Property Name]
[Insert Property Address]
Dear [Insert Management/Staff Name],
I hope this message finds you well. I am writing to request the restocking of the minibar in my rental unit ([Insert Unit Number/Name]) as it is currently running low on supplies.
Here is the list of items that need to be restocked:
 [Insert Item 1] [Insert Item 2] [Insert Item 3] [Insert Item 4]
If possible, I would appreciate it if the restocking could be completed by [Insert Desired Date]
Thank you for your attention to this matter. Please let me know if you need any further information.
Best regards,
[Your Name]
[Your Contact Information]