

Complaint Regarding Gym Membership Issues

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Gym Name]

[Gym Address]

[City, State, Zip Code]

Subject: Complaint Regarding Membership Issues

Dear [Gym Manager's Name],

I am writing to formally express my dissatisfaction with my membership experience at [Gym Name]. I have been facing several issues that I believe need immediate attention.

Firstly, [describe the first issue, e.g., billing problems, lack of facilities, etc.]. This has greatly affected my ability to enjoy the services I am paying for.

Secondly, [describe another issue, e.g., unresponsive staff, cleanliness concerns, etc.]. I believe that my concerns, as a paying member, should be addressed promptly to maintain a satisfactory environment for all members.

I kindly request a resolution to these issues and would appreciate a timely response. I hope that we can address these matters quickly, as I would like to continue my membership with your gym.

Thank you for your attention to this matter.

Sincerely,

[Your Name]