

Shuttle Service Reservation Confirmation

Dear [Attendee's Name],

Thank you for registering for the [Conference Name]. We are pleased to confirm your shuttle service reservation.

Reservation Details

- **Shuttle Date:** [Date]
- **Departure Time:** [Time]
- **Pickup Location:** [Location]
- **Drop-off Location:** [Location]

Contact Information

If you have any questions or need to make changes to your reservation, please contact us at:

Email: [Contact Email]

Phone: [Contact Phone Number]

We look forward to welcoming you to [Conference Name]!

Best regards,

[Your Name]

[Your Title]

[Organization Name]