

# One-Time Housekeeping Service Confirmation

Date: [Insert Date]

Dear [Client's Name],

We are pleased to confirm your request for our one-time housekeeping service scheduled for [Insert Date & Time]. Our team will arrive at your location to ensure your home is clean and welcoming.

The details of the service are as follows:

- Service Type: One-Time Housekeeping
- Address: [Insert Client's Address]
- Duration: Approximately [Insert Duration]
- Services Included: [List of Services, e.g., dusting, vacuuming, bathroom cleaning]

Please ensure that pets are secured and any valuables are put away prior to our arrival. If you have any special requests or additional services needed, feel free to contact us at [Insert Phone Number] or [Insert Email].

Thank you for choosing our housekeeping services. We look forward to providing you with a clean and comfortable home!

Sincerely,

[Your Company Name]

[Your Name]

[Your Job Title]

[Contact Information]