

Wedding Venue Confirmation

Date: [Insert Date]

Dear [Couple's Names],

We are thrilled to confirm your reservation for your wedding at [Venue Name]. Below are the details of your booking:

Venue Details

Address: [Venue Address]

Date of Wedding: [Wedding Date]

Time: [Start Time] to [End Time]

Guest Count: [Expected Number of Guests]

Deposit Details

Amount: [Deposit Amount]

Due Date: [Deposit Due Date]

Contact Information

If you have any questions or need further assistance, please do not hesitate to reach out to us at:

Email: [Venue Email]

Phone: [Venue Phone Number]

Thank you for choosing [Venue Name] for your special day. We look forward to making your wedding a memorable experience!

Best Regards,

[Your Name]

[Your Position]

[Venue Name]