

Wedding Venue Booking Acknowledgment

Date: [Date]

Dear [Client's Name],

We are pleased to acknowledge your booking for the wedding venue at [Venue Name]. Below are the details of your reservation:

- Event Date: [Event Date]
- Number of Guests: [Number of Guests]
- Venue Address: [Venue Address]
- Contact Number: [Contact Number]

Please review the details above and let us know if any adjustments are needed. We look forward to hosting your special day!

Best regards,

[Your Name]

[Your Position]

[Venue Name]

[Contact Information]