

Lost Luggage Claim

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Airline Name]

[Airline Address]

[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally file a claim for my lost luggage that occurred during my recent travel with [Airline Name] on [Date of Travel]. My flight number was [Flight Number]. Unfortunately, my luggage did not arrive at my destination, [Destination], and has not been located despite my initial inquiries.

Details of the lost luggage:

- Type of luggage: [Suitcase/Bag]
- Color: [Color]
- Brand: [Brand]
- Identification Tags: [Any Tag Details]

Along with my luggage, I had several travel-related items including:

- [Item 1 Description]
- [Item 2 Description]
- [Item 3 Description]

As per your airline's policy, I am requesting compensation for the lost luggage and its contents. I have attached copies of my boarding pass, baggage claim ticket, and any relevant documents to support my claim.

I would appreciate your prompt attention to this matter. Please let me know if you require any additional information to process my claim.

Thank you for your assistance.

Sincerely,

[Your Name]