

# Room Booking Verification

Dear [Guest Name],

Thank you for choosing [Hotel/Facility Name] for your stay. We are writing to confirm your room booking as follows:

- **Reservation Number:** [Reservation Number]
- **Check-in Date:** [Check-in Date]
- **Check-out Date:** [Check-out Date]
- **Room Type:** [Room Type]
- **Number of Guests:** [Number of Guests]
- **Total Amount:** [Total Amount]

Please ensure to bring this confirmation with you during your check-in. If you have any questions or require further assistance, feel free to contact us at [Contact Information].

We look forward to welcoming you!

Sincerely,

[Your Name]  
[Your Position]  
[Hotel/Facility Name]