

Late Check-Out Request for Wedding Guests

Date: [Insert Date]

To: [Hotel Name]

Dear [Hotel Manager's Name],

We hope this message finds you well. We are writing to request a late check-out for our wedding guests who will be staying at your hotel during the [Wedding Date].

We kindly ask for a late check-out time of [desired time, e.g., 2:00 PM] on [Check-Out Date] to accommodate our guests' needs, allowing them to enjoy their time together following the wedding festivities.

We appreciate your consideration of this request and look forward to your positive response. Please let us know if there are any additional fees or conditions that apply.

Thank you for your support in making this occasion special for our guests.

Best regards,

[Your Name]

[Your Contact Information]

[Your Wedding Party Position, if applicable]