Booking Confirmation

Dear [Guest Name],

We are pleased to confirm your booking at [Hotel Name] for the upcoming special event.

Reservation Details

• Reservation Number: [Reservation Number]

Check-in Date: [Check-in Date]Check-out Date: [Check-out Date]

• Number of Guests: [Number of Guests]

Event Name: [Event Name]Event Date: [Event Date]

Please feel free to contact us if you have any special requests or if there's anything we can do to make your stay more enjoyable.

Thank you for choosing [Hotel Name]. We look forward to welcoming you!

Best regards,

[Your Name]
[Your Position]
[Hotel Name]
[Contact Information]