

# Utility Service Verification Request

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

City, State, Zip: [Utility Company City, State, Zip]

Dear [Utility Company Representative's Name],

I am writing to formally request verification of utility services for the purpose of customer identification. The details of the account in question are as follows:

**Customer Name:** [Customer's Name]

**Account Number:** [Customer's Account Number]

**Service Address:** [Service Address]

**Phone Number:** [Customer's Phone Number]

We require this verification to ensure that we have accurate and up-to-date information for our records. Please provide the requested information at your earliest convenience.

Thank you for your attention to this matter. Should you require any further information, please do not hesitate to reach out.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[Your Phone Number]