

# Utility Service Account Confirmation

Date: [Insert Date]

To: [Customer's Name]

[Customer's Address]

[City, State, Zip Code]

Dear [Customer's Name],

We are pleased to confirm your utility service account with [Utility Company Name]. Your account details are as follows:

- Account Number: [Account Number]
- Service Address: [Service Address]
- Service Start Date: [Start Date]
- Billing Cycle: [Billing Cycle]

If you have any questions regarding your account or require further assistance, please do not hesitate to contact our customer service department at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing [Utility Company Name]. We look forward to serving you.

Sincerely,

[Your Name]

[Your Title]

[Utility Company Name]

[Company Phone Number]

[Company Email]