

Utility Customer Profile Verification Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Representative's Name],

I am writing to inquire about the verification of my customer profile associated with account number [Your Account Number]. As a valued customer, I want to ensure that all the information related to my account is accurate and up-to-date.

Could you please provide me with the necessary steps to verify my profile? I would appreciate any assistance you can offer in this matter.

Thank you for your prompt attention to this inquiry. I look forward to your response.

Sincerely,

[Your Name]