

# Utility Community Relations Annual Recap and Future Plans

Date: [Insert Date]

To: [Community Stakeholders/Residents]

## Dear Community Members,

As we reflect on the past year, we are pleased to share with you the significant strides we've made in our community relations efforts and our future plans to further enhance our engagement with you.

### Annual Recap

- Successful implementation of [Program/Initiative Name] that benefited [number or type of residents].
- Increased participation in community events by [percentage or number].
- Launch of our new online portal for community feedback, receiving [number] responses.

### Future Plans

- Introduction of [New Initiative or Program] aimed at [goal or benefit].
- Expansion of our volunteer programs to include [details about new opportunities].
- Regular town hall meetings to enhance direct communication and transparency.

We appreciate your support and engagement, and we look forward to another year of collaboration and growth. Please feel free to reach out with any questions or ideas you may have.

**Sincerely,**

[Your Name]

[Your Title]

[Utility Name]

[Contact Information]