

Dear [Community Member/Resident],

We are excited to announce the launch of our new Community-Focused Utility Recycling Program! This initiative aims to promote sustainable practices and enhance our community's efforts toward a greener future.

The program will allow residents to recycle their used utility items, including:

- Old light bulbs
- Batteries
- Electronic devices
- Fluorescent tubes

Recycling these items helps reduce waste and prevents harmful materials from entering landfills. We invite you to participate in our community recycling events, which will be held on:

- [Date 1] at [Location]
- [Date 2] at [Location]

For more information and updates about the program, please visit our website at [Website URL] or contact us at [Contact Information]. Together, we can make a positive impact on our environment!

Thank you for your commitment to sustainability.

Sincerely,

[Your Name]
[Your Title]
[Organization Name]