

# Utility Payment Authorization Letter

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], residing at [Your Address], hereby authorize [Authorized Person's Name] to act on my behalf regarding the payment of my utility bills for the account number [Your Utility Account Number].

This authorization includes all communications and payments related to my utility services with [Utility Company Name]. I understand that [Authorized Person's Name] will be responsible for making payments on my behalf in a timely manner.

Please allow [Authorized Person's Name] to access my account and conduct any necessary transactions as needed.

Thank you for your cooperation.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Contact Information]