

Utility Payment Authorization

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], residing at [Your Address], hereby authorize [External Payer's Name] to make utility payments on my behalf for the utility account number [Account Number]. This authorization includes all payments related to [Utility Company Name].

Details of External Payer:

- Name: [External Payer's Name]
- Address: [External Payer's Address]
- Contact Number: [External Payer's Phone Number]

This authorization is effective from [Start Date] until [End Date/Indefinite]. I understand that I remain responsible for the timely payment of my utility bills and for any late fees or penalties incurred.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Contact Information]