Temporary Electrical Service Limitations Notification

Date: [Insert Date]
To: [Recipient Name]
Address: [Recipient Address]
Dear [Recipient Name],
We hope this message finds you well. This letter is to inform you of the temporary limitations regarding your electrical service due to [specific reason for limitations, e.g., maintenance, upgrades, etc.].
During this period, you may experience the following limitations:
 Intermittent power outages Reduced voltage levels Limited access to certain electrical outlets
The limitations will be in effect from [start date] to [end date]. We are working diligently to minimize any inconvenience.
If you have any questions or require further assistance, please do not hesitate to contact us at [contact information].
Thank you for your understanding and cooperation.
Sincerely,
[Your Name]
[Your Title]
[Your Company Name]
[Contact Information]