

# Power Supply Disruption Notification

Dear [Customer Name],

We would like to inform you that there will be a temporary disruption in power supply in your area due to [reason for disruption, e.g., maintenance work, emergency repair].

**Date:** [Start Date] to [End Date]

**Time:** [Start Time] to [End Time]

We apologize for any inconvenience this may cause and appreciate your understanding as we work to enhance the reliability of our services. Please take necessary precautions during this time.

If you have any questions or concerns, feel free to contact our customer service at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your cooperation.

Sincerely,  
[Your Company Name]  
[Your Company Contact Information]