

Utility Family Support Program

Dear [Recipient's Name],

We are pleased to inform you that your application for assistance through the Utility Family Support Program has been approved. Your commitment to maintaining utility services during challenging times is important to us.

Details of your assistance are as follows:

- **Assistance Amount:** \$[Amount]
- **Effective Date:** [Effective Date]
- **Utility Provider:** [Utility Provider Name]
- **Account Number:** [Account Number]

Please allow 5-7 business days for this assistance to be reflected on your utility account. If you have any questions or need further assistance, feel free to contact us at [Phone Number] or [Email Address].

Thank you for being a valued member of our community.

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Organization Address]

[Phone Number]

[Email Address]