

Utility Energy Efficiency Grant Eligibility Confirmation

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Organization]
[Organization Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Organization]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to inform you that your application for the Utility Energy Efficiency Grant has been reviewed and you have been confirmed eligible for the program. Your efforts to improve energy efficiency contribute significantly to our community's sustainability goals.

Details of your eligibility are as follows:

- Project Title: [Insert Project Title]
- Grant Amount: [Insert Amount]
- Expected Completion Date: [Insert Date]

Please ensure that you comply with all program guidelines and deadlines to facilitate the successful disbursement of the grant.

Thank you for your commitment to energy efficiency. Should you have any questions or require further assistance, please feel free to contact us at [Insert Phone Number] or [Insert Email].

Sincerely,

[Your Name]
[Your Position]