

Notice of Smart Meter Installation

Date: [Insert Date]

Dear [Customer's Name],

We are writing to inform you that your utility company will be installing a smart meter at your residence. This installation is part of our commitment to providing you with improved service and efficiency.

Installation Schedule:

Date of Installation: [Insert Date]

Time Slot: [Insert Time Slot]

Please ensure that access to your meter is clear for our technicians on the scheduled date. The installation typically takes less than [Insert Duration] and does not require any interruption to your service.

If you have any questions or need to reschedule, please contact us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Utility Company's Name]

[Your Utility Company's Contact Information]