

# Request for Compensation due to Utility Service Interruption

Your Name

Your Address

City, State, Zip Code

Email Address

Phone Number

Date

Utility Company Name

Utility Company Address

City, State, Zip Code

Dear Customer Service Manager,

I am writing to formally request compensation for the interruption of utility service that occurred on [specific dates], which impacted my household/business at [your address]. The service was disrupted for [duration of the service interruption], causing significant inconvenience and potential financial loss.

Despite the situation, I did not receive prior notification about the service interruption. As a loyal customer, I believe it is important for utility companies to maintain reliable service and communicate effectively with their clients.

In light of the circumstances, I would appreciate your consideration for compensation, which could be in the form of a credit to my account or a refund for the affected period. Please find attached the relevant documents and records relating to the service interruption.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

Your Name