Utility Bill Support Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Utility Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Utility Company Contact/Customer Service],

I hope this message finds you well. I am writing to formally request assistance with my utility bill for [specify month/year or account number]. Due to [briefly explain your situation, e.g., unforeseen circumstances, reduced income, medical emergencies], I am currently facing financial difficulties that make it challenging to keep up with my payments.

I would greatly appreciate any support or programs that you may have available to assist customers in my situation. I am committed to resolving this matter and would be thankful for any guidance or resources you can provide.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]