

Notification of Financial Hardship

Date: [Insert Date]

To: [Utility Company Name]

Address: [Utility Company Address]

Dear [Utility Provider's Customer Service Department],

I am writing to inform you of my current financial hardship that has significantly impacted my ability to make timely utility payments. Due to [brief description of circumstances, e.g., loss of employment, medical emergencies], I am experiencing difficulties managing my financial obligations.

I kindly request your assistance in establishing a manageable payment plan or any available programs that may help ease this burden during this challenging time.

Thank you for your understanding and support. I appreciate your consideration of my situation.

Sincerely,

[Your Name]

[Your Address]

[Your Contact Information]