

Utility Connection Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, ZIP Code]

Dear [Utility Company Representative/Service Department],

I hope this message finds you well. I am writing to inquire about the process for connecting utilities for my property located at [Property Address]. I would like to request information regarding the following:

- Application process and necessary documents
- Estimated connection timeframe
- Connection fees and payment options
- Any additional requirements or considerations

Please let me know if you require any further information from my side. I appreciate your assistance and look forward to your prompt response.

Thank you.

Sincerely,

[Your Name]