

Proposed Utility Service Agreement

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

We are pleased to submit a proposal for a utility service agreement between [Your Company Name] and [Recipient's Company Name]. Our aim is to provide you with reliable and efficient utility services tailored to meet your needs.

Proposed Services:

- Service Type: [Type of Utility Service]
- Service Duration: [Duration]
- Rates: [Proposed Rates]
- Payment Terms: [Payment Terms]

Responsibilities:

We will ensure that all services are delivered in accordance with industry standards and regulations. Additionally, [Recipient's Company Name] will be responsible for [Recipient's Responsibilities].

Termination Clause:

This agreement may be terminated by either party with [Notice Period] notice.

We believe that this proposed agreement will provide [Recipient's Company Name] with the necessary support and service quality that meets your expectations. We look forward to your feedback and hope to establish a successful partnership.

Thank you for considering our proposal.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]