

Request for Home Energy Audit

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Utility Company Contact/ Customer Service],

I am writing to request a home energy audit for my residence located at the above address. I am interested in improving my home's energy efficiency and reducing energy consumption.

As a customer of [Utility Company Name], I understand that you offer energy audit services that can identify areas for improvement and suggest cost-effective solutions. I would greatly appreciate the opportunity to schedule an audit at your earliest convenience.

Please let me know the available dates and times for the audit, as well as any information or documentation you may need from me prior to the audit.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]