

Utility Bill Auto-Pay Enrollment

Date: _____

Dear [Utility Company Name],

I, [Your Full Name], am writing to enroll in the auto-pay program for my utility bill. As a senior citizen, I find this service helpful in managing my monthly payments.

Account Number: [Your Account Number]

Service Address: [Your Service Address]

Email Address: [Your Email Address]

Phone Number: [Your Phone Number]

Please use the following bank account details for auto-payment:

Bank Name: [Your Bank Name]

Account Number: [Your Bank Account Number]

Routing Number: [Your Routing Number]

I understand that the payments will be automatically deducted from my account on the due date, and I agree to this arrangement.

Thank you for your assistance in this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Address]