

Utility Payment Acknowledgment

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Utility Company Name]

[Utility Company Address]

[City, State, Zip Code]

Dear [Customer's Name],

We are writing to acknowledge the receipt of your utility payment made on [Insert Payment Date] in the amount of [Insert Amount]. Your payment has been successfully processed.

Your account number is [Insert Account Number]. If you have any questions regarding your account or this payment, please do not hesitate to contact us at [Utility Company Phone Number] or [Utility Company Email].

Thank you for your timely payment.

Sincerely,

[Your Name]

[Your Position]

[Utility Company Name]