

# Inquiry for Additional Utility Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Utility Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Utility Company Representative],

I hope this message finds you well. I am writing to inquire about the possibility of adding additional utility services to my current account. I am currently receiving [list existing services, e.g., electricity and water], and I am interested in exploring options for [specify desired services, e.g., gas or high-speed internet].

Please provide me with any relevant information regarding the availability of these services in my area, associated costs, and the process for installation. I would appreciate any brochures or documentation that can guide me through my options.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]