

Request for Partnership Agreement

Date: [Insert Date]

[Recipient's Name]

[Recipient's Position]

[Hospital's Name]

[Hospital's Address]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am the [Your Position] at [Your Organization's Name]. We are dedicated to [briefly describe your organization's mission or purpose].

We are reaching out to propose a partnership between our organizations. By collaborating, we believe we can enhance [describe benefits of the partnership, e.g., patient care, community health, research initiatives].

We would like to discuss the potential for a formal partnership agreement that outlines the objectives and responsibilities of each party involved. We are confident that our joint efforts can lead to significant improvements in [specific areas of interest].

Please let us know a convenient time for you to discuss this further. I am looking forward to your positive response.

Thank you for considering this opportunity for collaboration.

Sincerely,

[Your Name]

[Your Position]

[Your Organization's Name]

[Your Contact Information]